

## Meeting Minutes for the Executive Committee – January 11, 2019

In attendance: Rep. Howard, Rep. Aldrich, Rep. Comtois, Rep. Lang, Rep. Spanos, Rep. Sylvia

Absent: Rep. Huot

6:32 pm meeting called to order

Nov 14<sup>th</sup> minutes – 1<sup>st</sup> Rep. Aldrich – Rep. Sylvia – unanimous

Dec 27<sup>th</sup>, 28<sup>th</sup>, & Jan 4<sup>th</sup> minutes – 1<sup>st</sup> Rep. Spanos – 2<sup>nd</sup> Rep. Lang – unanimous

Rep. Howard – is new handout everything YTD and is anything encumbered in Revenues

Ms. Shackett – everything is up-to-date on Revenues

Primex Holiday – notified 2 days ago around \$136K – with most of it coming from WC – will apply to 2018 numbers

Regarding the bed tax – Lori stated that they had overpaid the State and it was because of a manual formula that needed to be done regarding Medicare B

**Rep. Comtois 1<sup>st</sup> 2<sup>nd</sup> Rep. Lang reduce the bed tax line to \$678K #25100-53000 - unanimous**

### Nursing Home Maintenance

Gemini Electric is company used for generator service – discussion on Contracted Services – Ms. Richardson explained who each contractor was for each service listed

Rep. Lang 8% increase in line – should be around 5%

**Rep Lang 1<sup>st</sup> Rep. Comtois 2<sup>nd</sup> – reduce FT Wages in Maintenance to \$83k – unanimous**

**Rep. Sylvia – 1<sup>st</sup> – OT wages dropped by 1K to make it 2K – 2<sup>nd</sup> Rep. Lang – 4 to 2 motion passes – Rep. Sylvia, Rep. Comtois, Rep. Aldrich, Rep Howard in favor – Rep. Spanos – Rep. Lang opposed**

**Rep Sylvia – 1<sup>st</sup> reduce Uniform by \$100 – 2<sup>nd</sup> Rep. Comtois – 5 to 1 with Rep. Lang opposed**

**Rep Sylvia 1<sup>st</sup> 2<sup>nd</sup> Rep Aldrich reduce gas/diesel by \$500 – 5 to 1 with Rep. Lang opposed**

NH Rehab

**Rep. Sylvia 2<sup>nd</sup> Rep Aldrich – reduce Uniform by \$200 – in NH Rehab – unanimous**

**Rep. Sylvia 2<sup>nd</sup> Rep Aldrich – General Operating Supplies – reduce by \$200 – motion fails - Rep. Aldrich, Rep. Sylvia, Rep. Howard - in favor – Rep Spanos, Rep. Lang, Rep. Comtois opposed**

## NH Dietary

Rep. Lang – FT wages why 10.18% increase – no second – really not an increase over actual

**Rep. Sylvia – reduce PT line – to 110K – 2<sup>nd</sup> Rep. Comtois – unanimous – motion passes**

Ms. Richardson – 3 vendors are bidding on dietary drop in \$200k in other counties –

Rep Spanos – dilemma he has – represents a change in approach – we do not want to undercut something so basic as food – the cuts would incentivize the county to go with an outside vendor –

Rep. Lang – looking at the previous years – PT wages have been on a downward trend – why the county thinks it is going to spike so badly – Why???? Operational nothing has changed – Rep. Lang – Union – just have a rough idea that it may fall into this ballpark -

Ms. Shackett - Dietary Manager is working and covering all these vacancies

**Rep. Comtois 1<sup>st</sup> Rep. Sylvia 2<sup>nd</sup> reduce uniform line to \$1,400 – unanimous**

**Rep Sylvia 1<sup>st</sup> Rep. Aldrich 2<sup>nd</sup> – reduce dishware line by \$500 to \$4k – unanimous**

Rep. Sylvia – Commissioners encumbered money for a double deck oven – instead of encumbering money for the Steamer – both the commissioners and Ms. Richardson decided that the oven was more important than the dangerous steamer

**Rep. Comtois 1<sup>st</sup> reduce new equipment by \$5k - 2<sup>nd</sup> Rep. Sylvia – 2 to 4 motion fails**

## NH – Nursing Department

7 FT Nurses through school – cost per student \$1,557

Rep. Sylvia – history at it's highest - \$2.482 in 2017

Ms. Shackett – in order to avoid hiring outside agencies

**Rep. Sylvia – motion to reduce FT wages to 2.5 million – amend motion to 2.55 – no second**

**Rep. Lang motion to reduce FT wages to 2.6 million – 2<sup>nd</sup> Rep. Spanos – 5 to 1 – Rep. Sylvia opposed**

**Rep Lang motion to reduce OT to 200K 2<sup>nd</sup> Rep Spanos – unanimous**

**Rep. Comtois motion to reduce PT wages by \$25K – 2<sup>nd</sup> Rep. Sylvia – 4 to 2 motion passes – Rep Comtois, Rep. Aldrich, Rep. Sylvia, Rep Howard - -- Opposed – Rep. Spanos, Rep. Lang**

**Rep. Sylvia 1<sup>st</sup> – Rep. Lang – reduce payroll tax line to \$294,908 and retirement line to \$336,279 – unanimous motion passes**

**Rep. Sylvia 1<sup>st</sup> – Rep. Aldrich – reduce Uniform line to \$6K – unanimous –**

66 employees eligible for \$200 uniform allowance – motion was based on average

Rep. Sylvia why F&F were so high \$36K – what line was the call bell originally on as it was an \$80k item

Ms. Shackett – will need to take some time to figure out what line it was on in 2017 and 2018?

Rep. Howard – what was the original? – Rep Sylvia – line # 25140-57500 inconsistent with call bell

### **NH Laundry**

Discussion regarding FT wages and number of people working – 3-FT employees

**1<sup>st</sup> Comtois – 2<sup>nd</sup> Aldrich – reduce FT wages to page # 245 \$87,607 - unanimous**

**1<sup>st</sup> Sylvia 2<sup>nd</sup> Aldrich – reduce OT to \$300 – unanimous**

**1<sup>st</sup> Sylvia 2<sup>nd</sup> Lang – reduce retirement to \$10,261 - unanimous**

### **NH – Housekeeping**

**Rep Sylvia – reduce dental by 1K – 2<sup>nd</sup> Rep Aldrich – 3 to 3 motion fails – Rep. Sylvia, Rep. Aldrich, Rep. Howard in favor ----- Opposed was Rep. Comtois, Rep. Lang, Rep. Spanos**

Rep. Comtois – How much do NH employees pay toward health insurance? Answer \$0.00 – This benefit is part of their wages – they should understand what is actually being paid to them - Health Insurance - \$17K difference between single plan and family plan

**Rep. Sylvia motion to reduce general operating by \$500 2<sup>nd</sup> Rep. Lang – unanimous**

### **NH - Hairdressing**

Rep. Howard – regarding PT wages and sick time incentive – Ms. Shackett – Commissioners made a policy that permanent PT employees who are scheduled to work more 20 hours but less than 40 hours per week are entitled to receive this and other benefits except Health Insurance

### **IT Dept**

Rep. Lang motion to remove \$13,875

**Rep. Comtois reduce MS Office to \$11,000 and line # 53440 by IT \$18470 and reduce line 53435 by \$13875 to 22945 2<sup>nd</sup> Rep Lang unanimous – new IT bottom line is \$174725 – Ms. Shackett to allocate the 60/40 split on above changes to be handed to us at next meeting**

**11,536,252 is bottom line for NH budget**

**Motion to adjourn 1<sup>st</sup> Rep Lang 2<sup>nd</sup> Rep Aldrich 9:37 pm - unanimous**